



Aberdeen City Council Annual Procurement Report



1 April 2019 to 31 March 2020

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Introduction

The Aberdeen City Council Annual Procurement Report 2019-2020 covers the Council's procurement activity from 1 April 2019 to 31 March 2020. The report includes anticipated future procurement activity over the next two financial years - 2020 to 2022.

The annual report records and publicises the Authorities performance and achievements in delivering its procurement strategy. This report has been produced in accordance with the guidance issued by the Scottish Government.

Aberdeen City Council's Procurement Unit is part of a shared service agreement with Aberdeenshire Council and The Highland Council, - the Commercial & Procurement Shared Services (C&PSS). A joint Procurement Strategy 2017-2022 was published in November 2017, as required by the Procurement Reform (Scotland) Act 2014.

The high-level strategic priorities of the joint procurement strategy focus on key themes of **Efficiency**, **Governance** and **Improvement** which underpin all procurement activity.

- **Support the delivery of financial savings and non-financial efficiencies** through leverage of a combined contract portfolio.
- **Deliver value and innovation** by effective use of category and commercial management techniques and utilisation of spend analytic tools to enable smarter decision-making; identify collaborative opportunities and provide sector-specific market intelligence to inform decision making.
- **Support the local economy** by representing the North and East region as a single voice at national framework user intelligence groups to ensure the needs of the communities considered; maximise opportunities for the local supply chain, SMEs and third sector organisations
- **Increased collaboration and standardisation** without compromising governance/legislative compliance, the approach allows increased focus on:
 - Savings capture.
 - Market management.
 - Effective negotiation.
 - Exploration of new business models/opportunities; and
 - Social value

The Shared Service is overseen by the Strategic Procurement Board, the board is comprised of Senior Leaders from across the 3 Council's and has responsibility for:

- Oversight of the delivery of the services set out in the Service Level Agreement (SLA) between the partners to the joint arrangement.
- Review the performance of the service using Key Indicators (such as the following) and providing scrutiny and challenge, where appropriate:
 - Local Supplier Spend.
 - Collaborative Spend.
 - Community Benefits.
 - % of spend on and off contract.
 - Savings flowing from the joint arrangements.
- Oversight of a programme of digitisation of as many procurement processes as possible across the shared arrangement.
- Providing oversight of the roll out of a procurement capability programme across the shared arrangement.

Section 1 – Summary of Regulated Procurements

Section 18(2)(a) of the Procurement Reform (Scotland) Act 2014 requires organisations to include: “a summary of the regulated procurements that have been completed during the year covered by the report”

Regulated procurements are any procurement for goods and services with a value above £50,000 and works contracts with a value of above £2 million. A summary of the regulated procurements awarded within financial year 1 April 2019 and 31 March 2020 is provided in the table below.

The information contained within the table includes the award of mini-competitions or call-offs from established frameworks. The Council use several national framework providers including Scotland Excel and Scottish Government.

The Council maintains and publishes a contract register of contracts awarded on its website. The contract register provides information on current contracts and can be viewed by suppliers to identify any future opportunities they may be interested in.

Regulated Procurements from 1 April 2019 until 31 March 2020

Regulated Procurements	
Number of regulated procurements awarded	24
Total estimated value of procurement contracts awarded	£375,438,262.64
Number of regulated service contracts awarded	21
Number of regulated supply/goods contracts awarded	3

Regulated Procurements (call-offs from established frameworks)	
Number of call-offs	3
Total estimated value of procurement contracts awarded	£6,206,450.00
Number of regulated service contracts awarded	1
Number of regulated supply/goods contracts awarded	2

Management information from Scotland Excel at the end of Q3 19/20 shows that Aberdeen City Council participated in 68 out of 71 (96%) of the available framework agreements. Local suppliers being available for use across these frameworks on 31st March 2020 totalled 29.

A detailed list of the regulated procurements can be found in Appendix 1 – Details of Regulated Procurements.

Low value/Non-regulated Procurements

The Council promotes the utilisation of Public Contracts Scotland for low value procurements, by facilitating quotes via Quick Quotes for requirements above £10,000 (supply/goods and services) above £50,000 (works), below regulated procurement threshold.

Low value/Non-regulated Procurements from 1 April 2019 until 31 March 2020

Low value/Non-regulated Procurements	
Number of low value/non- regulated procurements awarded	142
Total estimated value of procurement contracts awarded	£13,723,545.56
Number of low value/non- regulated works contracts awarded	117
Number of low value/non- regulated service contracts awarded	22
Number of low value/non- regulated supply/goods contracts awarded	3

Low value/Non-regulated Procurements (call-offs from established frameworks)	
Number of call-offs	2
Total estimated value of procurement contracts awarded	£145,830.00
Number of low value/non- regulated works contracts awarded	1
Number of low value/non- regulated supply/goods contracts awarded	1

Section 2 – Review of Regulated Procurement Compliance

Section 17 of the Procurement Reform (Scotland) Act 2014 requires that regulated procurements be carried out in accordance with the organisation's procurement strategy, so far as reasonably practical. Section 18(2) states that an annual procurement report must include, at 18(2)(b), "a review of whether those procurements complied with the authority's procurement strategy" and, at 18(2)(c), "to the extent that any regulated procurements did not comply, a statement of how the authority intends to ensure that future regulated procurements do comply".

The Strategy includes high level strategic priorities, which focus on key themes of Efficiency, Governance and Improvement which underpins all procurement activity: -

- **Support the delivery of financial and non-financial efficiencies.**
- **Deliver value and innovation.**
- **Support the local economy.**
- **Increased collaboration and standardisation.**

Support the delivery of financial and non-financial efficiencies

C&PSS worked with Council Services and Suppliers to deliver cashable and non-cashable savings for the Council, through delivery of new contracts; reduction of supply base; consolidation of spend; product rationalisation.

Financial efficiencies

Financial efficiencies of £1,815,000 (Revenue) were achieved during the period 1st April 2019 to 31st March 2020.

Non-financial efficiencies

The Report covers this within Section 3 – Community Benefit Summary.

Deliver Value and Innovation and increased collaboration and standardisation

C&PSS enables a greater level of collaboration and standardisation across the 3 partner councils in the following areas: -

- Identification of collaborative procurement opportunities to generate best value, with establishment of Collaborative Intelligence Groups across key commodity areas i.e. Fleet, Waste, Professional Services.
- Identification of consolidation and aggregation of spend opportunities to generate best value.
- Identification of product rationalisation and alternatives to generate best value.
- Sharing of best practice and processes to identify standardisation, consistency, efficiency and effectiveness.

- Identification of commercial opportunities (including income generation) for the future.
- Identification of new service delivery models.
- Maximising the benefits of digital technology for example purchase to pay processes, electronic tendering, e-auctions and dynamic purchasing systems.

The 3 council partners take advantage of the above opportunities as and when they arise.

Support the local economy

Statutory Performance Indicator's - The Accounts Commission (the public spending watchdog for local government) has a statutory power to specify information that councils must publish about their performance. They do this through statutory performance indicators (SPIs). Each Council collects and publishes its information.

The remit for SPI reporting requirement was amended during 2018-19; with a request that all local authorities report on spend with Core Trade suppliers only. Core Trade being defined as: Suppliers with whom over £1000 has been spent in a 12-month period, that have also been classified as a health, social care, arts, political, religious or trading organization.

Two SPIs relevant to the local economy and procurement related spend are - spend with local suppliers and local SMEs (Small and Medium Enterprises).

The data is obtained from Spikes Cavell (Scottish Procurement Hub for publication of annual procurement related spend) and is based upon locality and size of business.

The table below shows a comparison of core trade spend with local businesses and SME's in financial year 2019-20 and 2018-19:

Spend Based on Core Trade where Local Authority is known

	Total Spend in Financial Year 19/20	% of total spend in Financial Year 19/20	Total Number of Suppliers	% of total suppliers	Total Spend in Financial Year 18/19	% of total spend in Financial Year 18/19	Total Number of Suppliers	% of total suppliers
Core Trade Spend All Areas, where Local Authority Area is known – All Areas	£481,293,599.21	100%	1403	100%	£448,667,422.91	100%	1260	100%
Spend within Aberdeen City – Core Trade Suppliers that are local	£155,330,557.63	32.27%	326	23.24%	£96,616,244.22	21.53%	278	22.06%
Spend within Aberdeen City – Core Trade Suppliers that are local SMEs	£95,329,625.52	19.81%	211	15.04%	£78,368,988.69	17.47%	209	16.59%

The table above shows.

- A significant increase in spend and percentage of spend with local suppliers
- A slight increase in spend with local SMEs

SME definition as per Spikes is:

Legend	Details
Small	Less than 50 employees, regardless of turnover, or, if the number of employees is unknown, then turnover of less than £5.6m will be taken as an indicator that it is a small enterprise.
Medium	Between 50 and 249 employees, regardless of turnover, or, if the number of employees is unknown, then turnover of greater than or equal to £5.6m and less than £22.8m will be taken as an indicator that it is a medium enterprise.
Large	Greater than or equal to 250 employees, regardless of turnover, or, if the number of employees is unknown, then turnover of greater than or equal to £22.8m will be taken as an indicator that it is a large enterprise.

Spend in the annual report is based on spend by local authority area based on core trade creditors only; the Local authority areas as defined by the ONS (Office of National Statistics); Core-Trade: Suppliers with whom over £1,000 has been spent in a 12 month period, that have also been classed as a trading organisation or as a non-trade social care provider.

Supplier Development Programme

Supplier events and bulletins are used to raise awareness of tender opportunities and how to do business with the Council.

The Commercial & Procurement Shared Service were associate members of the Supplier Development Programme (SDP) during 2019/20. The associate membership status provides locally registered suppliers the chance to attend events and access webinars. The intention for 2020/21 is to have full membership with the Supplier Development Programme with the programme to be developed having an increased focus on future, actual contract opportunities (pipelines) across the main commodity categories, particularly where the local business community can help to shape/scope requirements to ensure competitiveness, a diverse marketplace and inclusive participation.

The events would explore community benefits attached to those future contracting opportunities showcasing potential subcontracting opportunities for local SMEs/local 3rd sector/supported business allowing for networking ideally networking between 3rd sector and private sector to encourage collaborative working.

Review of regulated procurement compliance

All regulated procurement in the Council is undertaken in accordance with a legal and procedural framework which ensures that each procurement is compliant with the Strategy. Legal requirements are set out in the Council's Financial Regulations. Procedural requirements are set out in the Scottish Government Procurement Journey (for general procurement best practice) and through our Procurement Manual (used in conjunction with the Scheme of Governance).

During the reporting period the Council identified areas for improvement in compliance with regulated procurement legislation, and in summary were around identification of aggregated expenditure across council to ensure compliant with thresholds for regulated procurements, review and recording of existing contracts to ensure our contract register is up-to-date and the raising of purchase orders. Within the continuous improvement section are details of improvement actions carried out and future planned activity.

Continuous Improvement

The last Procurement & Commercial Improvement Programme (PCIP) assessment was undertaken in December 2018. The assessment at that time demonstrated an improvement on the previous assessment increasing the percentage score from 71% to 73%. The Council continues to be in band F1, which is the top performing band and would be aligned to an A Rating.

The Commercial & Procurement Shared Services are continually driving improvement, through comprehensive guidance and training:

As part of improving compliance, a series of procurement training modules have been developed in financial year 19/20 by the Commercial & Procurement Shared Service. All members of staff involved in procurement across Aberdeen City Council are required to be approved to a certain Delegated Procurement Authority (or DPA) level, depending on the procurement tasks they perform - from low level purchases to full competitive tenders.

A look ahead to objectives for delivery in financial year 2020-21:

- The procurement manual is a living document; a comprehensive review and revision will be undertaken, including a revision of all associated templates.
- Comprehensive review of the procurement strategy will be undertaken
- A programme of events will be developed in conjunction with SDP to facilitate involvement of the local supply chain
- A review of the Contract Register system will be undertaken, with a view to evolving into a contract management system
- The Commercial & Procurement Shared Service intend to launch a website, it's anticipated the website will have both an external facing and internal facing section.
 - External facing – aimed at suppliers/public
 - Internal facing – delegated procurers within the 3 Councils

Section 3 – Community Benefit Summary

Statutory Requirement

Section 18(2) (d) of the Procurement Reform (Scotland) Act 2014 requires annual procurement reports to contain: “*a summary of any community benefit requirements imposed as part of a regulated procurement that were fulfilled during the year covered by the report*”.

Interpretation

“**Imposed**” has been interpreted to mean community benefit requirements **included** within regulated procurements published in the reporting period. Reporting is intended to capture community benefit inclusion at all stages of incorporation, implementation and fulfilment.

The point at which community benefit requirements are truly “fulfilled” can be a matter of interpretation. Some community benefits outcomes can take a period of years to complete. “Fulfilled” has been interpreted to include community benefits “**underway**” and “**in process.**” Maximum flexibility is offered to suppliers as to when community benefit requirements commence and are ultimately “fulfilled”. For example, a contract imposing quantities of apprenticeships in a four-year contract would not in all cases be prescriptive about how many apprentices commence in each year of the contract. Community benefit requirements and quantities are commonly designed in terms of the total number of outcomes to be delivered over the entire contract term. Suppliers are held to their total community benefit commitments (imposed and volunteered) over the life of the contract.

Performance Analysis Summary 2019/2020

- Where the Council was the Contracting Authority, **62** contracts published of which **30** were of “regulated” value: ¹
- **345** CB outcomes imposed in contracts advertised by the Council + **66** CB outcomes imposed by the Council in two “Hub North” school projects (Torry & Countesswells) + **32** co-designed CB outcomes re Tillydrone/Riverbank school + **52** additional (shared) CB outcomes imposed in a collaborative framework between Aberdeen City Council and Aberdeenshire Council under the City Region Deal Dark Fibre Gigabit framework + **29.5** Scotland Excel outcomes (**Total: 524.5**);
- **69** of **345** CB outcomes imposed in Council contracts considered to be “delivered”, “fulfilled” or “underway.” Several contracts containing significant CB outcomes have yet to be awarded/commence and commencement/completion has in some cases been adversely impacted by Covid 19:

¹ *Regulated contracts are those with a total value of over £50,000 (goods and services) or with a total value of over £2M in the case of works.

- **25 of 30** regulated contracts (**83.3%**) imposed community benefit requirements;
- **26 of 30** regulated contracts (**86.6%**) imposed requirements relating to Fair Work Practices (including Real Living Wage.) **100%** of Scotland Excel frameworks imposed similar requirements;
- **26** community benefit outcomes imposed in contracts advertised earlier than the reporting period were fulfilled in the reporting period. Again, progression/completion of contracts has in some cases been adversely impacted by Covid 19.

Related Duties

- Ensuring regulated procurements contribute to the carrying out of our functions and achieving our purposes;
- Delivering value for money.
- Treating economic operators equally and without discrimination;
- Acting in a transparent and proportionate manner;
- Compliance with the sustainable procurement duty;
- Policy on payment of the Real Living Wage;
- Engaging with those affected by our procurement

Statutory Consultations, National Research and Calls for Evidence

In the reporting period, C&PSS made extensive, positive contributions to the following:

- Scottish Government commissioned research re “Analysis of the Impact of the Sustainable Procurement Duty” (**Jan 2020**)
- Circular Economy Bill (**Dec 2019**)
- Role of Public Bodies in Tackling Climate Change (**Dec 2019**)
- National TOMS Framework (Themes Outcomes and Measures) Social Value Portal (**Oct/Nov 2019**)

Achievements:

C&PSS invited to participate in judging panel for Scotland Excel “Supplier Excellence Awards” (**Nov/Dec 2019**)

C&PSS invited to speak at the Scotland Excel Annual Conference re approach to community benefits. Approach and Community Benefits Project Plan considered to represent examples of innovative best practice. **(Feb 2020)**

Community benefits co-design improvement pilot project commenced and completed in the reporting period. Community benefit outcomes were co-designed in close partnership with the local community in relation to Tillydrone Primary School/Riverbank School. 32+ outcomes secured aligned to community preferences, the Local Outcome Improvement Plan (LOIP) and National Performance framework.

The initiative proved extremely popular in the community and demonstrated further scope for co-design and potential compatibility with participatory budgeting principles. A stage 2 notice will be issued in 2020/2021 but at minimum, the following outcomes will be secured:

Co-Designed Tillydrone Primary School/Riverbank School Community Benefit Outcomes Summary	Outcomes
1. Jobs Created by The Project (Apprenticeships)	6+
2. Work Experience Placements (5 days – 8 weeks with focus on care experienced young people & disabled person opportunities)	10+
3. School Engagement Activities (includes focus on gender/gender pay gaps & disabled person opportunities)	4+
4. Further and Higher Education Engagement Activities (includes focus on gender/gender pay gaps & disabled person opportunities)	1+
5. Employability engagement activities	1+
6. Vacancy Sharing	1
7. Communities, Community Groups, and Community Projects i) 120+ hours professional or practical support/general volunteering + ii) donation of new/surplus equipment or materials and/or financial offers	2
8. SME/3 rd Sector Local Economic Development Support (Duty to Report)	1
9. Fair Work Practices Including "Real" Living Wage (including gender pay gap reporting)	1
10. Prompt Payment in The Supply Chain (Duty to Report)	1
11. Environmental Wellbeing (e.g. emissions class of vehicles, effective route planning, minimisation waste/packaging and co-operation with the Council in terms of Climate Change Duties)	1
12 Promotion of Adoption and Fostering	2+
13. Case Study	1+
Total	32+

Hub North Schools (Torry and Countesswells) Community Benefit Outcome Summary	Outcomes
1. Fair Work Practices	2
2. Placements – (School, Further /Higher Education and unemployed)- focus on care experienced young people & disabled person opportunities)	24
3. School Visits (where applicable focus on STEM subjects)	12
4. Further and Higher Education Engagement Activities (includes focus on gender/gender pay gaps & disabled persons)	4
5. Employability Activities (School, Further /Higher Education and unemployed) e.g. mock interviews, CV workshops etc	8
6. Vacancy Sharing	2
7. 3 rd Sector Support - professional advice/support/ volunteering/donations to the local 3 rd sector/community organisations /initiatives (150 hours + in kind donations)	4
8. SME/3 rd Sector Support (Meet the Buyer events showcasing local subcontracting opportunities, subcontracting clauses etc,)	4
9. Local Economic Development Measures (Duty to Report)	2
10.Environmental Measures (e.g. emissions class of vehicles, effective route planning, minimisation waste/packaging and co-operation with the Council in terms of Climate Change Duties)	2
11. Case Studies (Innovation)	2
Total	66+

City Region Deal Dark Fibre Framework Community Benefit Outcome Summary	Outcomes
1. Jobs Created by The Project (Apprenticeships)	5+
2. Work Experience Placements with focus on care experienced young people (5 days – 8 weeks) & disabled person opportunities	20
3. Qualifying the Workforce	5+
4. School Engagement Activities – focus on gender representation/pay gap and opportunities for disabled persons	5+
5. Further and Higher Education Engagement focus on gender representation/pay gap and opportunities for disabled persons	5+
6. Communities, Community Groups, and Community Projects i) 100+ hours professional or practical support/general volunteering (+ 200 Hours general volunteering) + ii) donation of new/surplus equipment or materials and/or financial offers	2 (300 hours) + donations
7. SME/3 rd Sector Support (Meet the Buyer events)	4
8. Further SME/3 rd Sector Support (Duty to Report) - local economic development measures	1
9. Fair Work Practices Including” Real” Living Wage	1
10. Environmental Wellbeing (e.g. emissions class of vehicles, effective route planning, minimisation waste/packaging and co-operation with the Council in terms of Climate Change Duties)	1
11. Prompt Payment in The Supply Chain	1
12. Case Studies (Innovation)	2
Total	52+

Scotland Excel Community Benefit Outcomes Summary (1st Apr 2019 to 30th Sept 2019) – localised community benefit delivery under Scotland Excel national frameworks	Outcomes Delivered
1. Jobs Created	14.7
2. Work Placements	0.8
3. Community/3 rd sector support (including 27 hours of volunteering support) valued at £14,541	14
Total	29.5

Contracts Advertised Earlier Than Reporting Period Delivering Community Benefit Outcomes in the Reporting Period	Outcomes Delivered
1. Apprenticeships	1
2. Placements – (School, Further /Higher Education and unemployed) with focus on care experienced young people & disabled person opportunities (5 days – 8 weeks)	2
3. Employability Activities (School, Further /Higher Education and unemployed) e.g. mock interviews, CV workshops etc (798 participants)	20
4. 3 rd Sector Support - professional advice/support/ volunteering/donations to the local 3 rd sector/community organisations /initiatives (2 beneficiary orgs)	16 Hours + in-kind donations
5. SME/3 rd Sector Support (Meet the Buyer event showcasing local subcontracting opportunities, subcontracting clauses etc,) (39 attendees)	1
6. SME mentoring/upskilling events in procurement related activity (70 attendees)	1
Total	26

Approach to Community Benefits

In the reporting period, procurement activity has been guided by the commitments and aspirations expressed in our Joint Procurement Strategy. Our “Mission Statement” commits to delivery of:

“ethical and sustainable value for money solutions that support the operational needs and wider strategic aims of the councils and the communities they serve to further local and national priorities to the fullest extent possible.”

Beyond mandatory (£4M) and regulated thresholds (£50K for goods and services/£2M for works) the partner councils routinely seek:

“leverage opportunities (including social, economic and environmental value) aligned to the needs and priorities of our communities”

Our themed approach to community benefits continues to evolve and improve in close alignment with the following local and national priorities:

- 1) [Aberdeen City Council Local Outcome Improvement Plan 2016-2026 \(LOIP\)](#)
- 2) [National Performance Framework.](#)

Proportionality and Relevancy

Approaches mitigate the traditionally limiting effects of “**proportionality**” and “**relevancy**”, promote local and national sources of 3rd sector/agency support and capture additional voluntary commitments from suppliers. A key consideration is pitching requirements appropriately to ensure the inclusive participation of SMEs/local SMEs/3rd Sector/local 3rd sector organisations. Bidders are routinely encouraged to volunteer “more of the same”, different or enhanced community benefits in their bid and during contract performance. In addressing the challenge of ensuring requirements are “proportionate and relevant”, not only the value and nature of the contract is accounted for, but the length of the contract and the physical presence (or remoteness) of the supplier in delivering requirements.

Real Living Wage

Real Living Wage is promoted as an element of “Fair Work Practices” in every regulated contract where it is proportionate and relevant to do so. **Note**, payment of Real Living Wage/Living Wage Employer Accreditation is not permissible as a mandatory condition of participation in public procurement or in isolation, as would be unfairly disadvantage those who are not accredited but as an organisation we encourage this through our procurement activity and questions asked of bidders at tender stage.

Community Benefit Themes

Sustainable procurement/community benefit themes have been condensed into the following table to guide procurers and bidders. The themes link to national and local priorities consistent with the [Scottish Model of Procurement](#) and [National Performance Framework](#). The table is used to generate proportionate and relevant outcome focussed themes. The table appears in sourcing strategies and tender documentation.

Improve (Wellbeing)	Promote	Facilitate (Involve)
Social	Innovation	SMEs
Economic	Equalities/reduce Inequality	3 rd Sector organisations
Environmental	Ethical trading and social justice	Supported Businesses
Health	Fair Work Practices/The Living Wage	Prompt Payment throughout the supply chain
Food poverty/fuel poverty/energy efficiency	Resource efficiency and the circular economy	Community engagement and community empowerment; community projects
Air quality/reduction of harmful emissions/reduction of waste and packaging	Education; employability and skills training	Collaboration and collaborative working

To supplement the table of themes above, a diverse range of specific community benefit requirements has been developed for use in goods/services/works contracts and in health and social care contracts.

The list is not ranked in terms of organisational preference or priority

1	Fair Work Practices/Real Living Wage (RLW)
2	Equalities
3	3 rd Sector Support
4	Environmental Measures
5	Innovation/Case Studies
6	Apprenticeships
7	Placements
8	Qualifying the Workforce
9	School Visits
10	Curriculum Support
11	Employability Engagement Activities
12	Supplier Development/Subcontracting Opportunities
13	Prompt Payment throughout The Supply Chain
14	Local Economic Development Measures
15	Promotion of Adoption and Fostering

Despite presenting challenges to evidence capture, bidders are offered maximum creative freedom and flexibility in meeting requirements. This helps to ensure the inclusive participation of SMEs and the 3rd sector (based locally or elsewhere) without compromising the scale and range of community benefit outcomes secured and delivered in our contracts.

The ambition of approach creates demands on the sophistication and consistency of reporting. The Council chooses to meet this challenge in preference to more conservative approaches that might present fewer reporting challenges.

Developments in the Reporting Period and Future Plans

Close partnership working with community planning partners, third sector interfaces, Senscot, social enterprises and other local partners has increased general awareness of community benefits and highlighted the potential for increasingly meaningful locality-based community benefit outcomes **i)** in Council contracts and **ii)** in procurement activity involving local partners (especially in a City Region Deal context.) It is hoped that collaborative approaches will lead to an increase in co-designed community benefits welcomed and valued by our communities.

Improvement initiatives aligned to early intervention and prevention, community empowerment, the National Performance framework, and the LOIP will continue to be developed. Such initiatives will explore increased scope for co-design of community benefits including compatibility with participatory budgeting principles and increased

involvement of local social enterprises at a strategic level under alternative commissioning models.

Increased, proactive use of forward-looking workplans and pipelines will identify the potential for added social, economic or environmental value at a much earlier stage. A strategic, integrated approach of this nature will not only allow for earlier market engagement but also highlight additional gains in terms of collaboration or aggregation opportunities.

Analysis of Council Contracts – CB Requirements Imposed and Fulfilled

i) Contracts £4M+ in Value (Advertised - Awarded)

Total **awarded** regulated contracts with a value £4M+ – 2

Total **awarded** regulated contracts with a value £4M+ imposing CB requirements – 2

CB outcomes imposed in **awarded** contracts £4M+ - 48+

Community Benefit Outcomes Summary (£4M+ Awarded)	Outcomes
1. Jobs Created by The Project (Apprenticeships)	10+
2. Work Experience Placements (5 days – 8 weeks with focus on care experienced young people & disabled person opportunities)	12+
3. School Engagement Activities (includes focus on gender/gender pay gaps & disabled person opportunities)	4+
4. Further and Higher Education Engagement Activities (includes focus on gender/gender pay gaps & disability)	4+
5. Employability engagement activities	4+
6. Vacancy Sharing	1
7. Communities, Community Groups, and Community Projects i) 50+ hours professional or practical support/general volunteering + ii) donation of new/surplus equipment or materials and/or financial offers	2
8. SME/3rd Sector Support (Meet the Buyer Event)	1+
9. SME/3 rd Sector Local Economic Development Support (Duty to Report)	1
10. Fair Work Practices Including "Real" Living Wage (including gender pay gap reporting)	2
11. Prompt Payment in The Supply Chain (Duty to Report)	1
11. Environmental Wellbeing (e.g. emissions class of vehicles, effective route planning, minimisation waste/packaging and co-operation with the Council in terms of Climate Change Duties)	1
12 Case Study (Innovation)	2
13. Health	1
14. Equalities	1

15. Collaborative Working (emphasis on creation of peer support practitioner positions to work with lead and support practitioners – designed to give people with lived experiences of homelessness job opportunities.)	1
Total	48+

Both contracts recently awarded, Community benefits delivered/fulfilled/in process are in some cases based on certain assumptions e.g. that the supplier has provided a sufficiently comprehensive response that specific forms of social/economic and environmental value are embedded and will be applied to performance of Council contracts. Community benefit requirements and quantities designed in terms of the total number of outcomes to be delivered over the contract term rather than per annum.

ii) Contracts £4M+ in Value (Advertised - Not Awarded)

Total regulated contracts (**not awarded**) with a value £4M+ – 5

Total regulated contracts (**not awarded**) with a value £4M+ imposing CB requirements – 5

CB outcomes imposed in contracts (**not awarded**) £4M+ - 160+

Community Benefit Outcomes Summary £4M+ (Not Awarded)	Outcomes
1. Jobs Created by The Project (Apprenticeships)	28+
2. Work Experience Placements (5 days – 8 weeks with focus on care experienced young people) & disabled person opportunities	31+
3. School Engagement Activities (includes focus on gender/gender pay gaps & disabled person opportunities)	15+
4. Further and Higher Education Engagement Activities (includes focus on gender/gender pay gaps & disabled person opportunities)	14+
5. Employability engagement activities	10+
6. Vacancy Sharing	4
7. Communities, Community Groups, and Community Projects i) 205 + hours professional or practical support/general volunteering + ii) donation of new/surplus equipment or materials and/or financial offers	2
8. SME/3rd Sector Support (Meet the Buyer Event)	10+
9. SME/3 rd Sector Local Economic Development Support (Duty to Report) – local economic development	5
10. Fair Work Practices Including” Real” Living Wage (including gender pay gap reporting)	8
11. Prompt Payment in The Supply Chain (Duty to Report)	4
11. Environmental Wellbeing (e.g. emissions class of vehicles, effective route planning, minimisation waste/packaging and co-operation with the Council in terms of Climate Change Duties)	4
12 Case Study (Innovation)	6
13. Promotion of Adoption and Fostering	5
14. Support Formation of a Resident’s Association (if required)	4
15. Innovation	2
16. Internships (Health and Social Care)	4+
17. Scottish Social Services Council Ambassadors under recognised scheme	4+

Total ²	160
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None of the above community benefits are “fulfilled” on the basis that the contracts have yet to be awarded and commence. Commencement/completion has in some cases been adversely impacted by Covid 19. . Community benefit requirements and quantities designed in terms of the total number of outcomes to be delivered over the contract term rather than per annum

iii) ³Regulated Contracts Under £4M (Advertised – Awarded)

Total regulated contracts (**awarded**) – 16

Total regulated contracts (**awarded**) imposing CB requirements – 13

CB outcomes imposed in regulated contracts (**awarded**) – 99

Community Benefit Outcomes Summary Regulated - Under £4M (Awarded)	Outcomes
1. Jobs Created (Anticipated employment to local school leavers)	10
2. Jobs Created (Apprenticeships)	1
3. Jobs Created (Anticipated employment to local graduates)	5
4. Work Experience Placements School and university (5 days – 8 weeks with focus on care experienced young people & disabled person opportunities + opportunities for ex-offenders)	18
5. School Engagement Activities (includes focus on gender/gender pay gaps & disabled person opportunities) e.g. 25 hours annually. (75 hours over 3 years)	1
6. Further and Higher Education Engagement Activities (includes focus on gender/gender pay gaps & disability)	5
7. Qualifying the Workforce	11
8. Employability engagement activities	5
9. Vacancy Sharing	1
10. Communities, Community Groups, and Community Projects i) hours professional or practical support/general volunteering (150 hours per year, 450 hours over 4 years) + ii) donation of new/surplus equipment or materials and/or financial offers	4
11. SME/3 rd Sector Local Economic Development Support (Duty to Report)	2
12. Fair Work Practices Including” Real” Living Wage (including gender pay gap reporting)	13
13. Prompt Payment in The Supply Chain (Duty to Report)	2

² 136 of 160 outcomes relate to a locally developed framework for site identification and works for new supply of affordable housing. Framework imposes ambitious community benefit requirements and quantities across four bands of spend ranging from up to £5M to over £20M in value. Anticipated that at least one supplier can be appointed on acceptable terms across each Lot.

³ *Regulated contracts are those with a total value of over £50,000 (goods and services) or with a total value of over £2M in the case of works.

14. Environmental Wellbeing (e.g. emissions class of vehicles, effective route planning, minimisation waste/packaging and co-operation with the Council in terms of Climate Change Duties)	5
15. Innovation	1
16. Health/Wellbeing	4
17. Equalities (including accessibility of menus, signage, seating, customer experience and employment policies)	5
18. Collaborative Working	5
19. Ethical Trading and Social Justice (e.g. very strong commitments to modern slavery)	1
20. Community Engagement/Empowerment	1
21. Cultural enhancements promoting community wellbeing	1
Total	99

Some of the above contracts recently awarded. Commencement/completion has in some cases been adversely impacted by Covid 19. Community benefits delivered/fulfilled/in process are in some cases based on certain assumptions e.g. that the supplier has provided a sufficiently comprehensive response that specific forms of social/economic and environmental value are embedded at an organisational level and will be applied to performance of Council contracts. Community benefit requirements and quantities designed in terms of the total number of outcomes to be delivered over the contract term rather than per annum.

iv) ⁴Regulated Contracts Under £4M (Advertised – Not Awarded)

Total regulated contracts (**not awarded**) –7

Total regulated contracts (**not awarded**) imposing CB requirements – 7

CB outcomes imposed in regulated contracts (**not awarded**) – 16

Community Benefit Outcomes Summary Regulated - Under £4M (Not Awarded)	Outcomes
1. Qualifying the Workforce	1
2. Communities, Community Groups, and Community Projects i) hours professional or practical support/general volunteering + ii) donation of new/surplus equipment or materials and/or financial offers	1
3. Fair Work Practices Including” Real” Living Wage (including gender pay gap reporting)	6
4. Prompt Payment in The Supply Chain (Duty to Report)	1
5. Environmental Wellbeing (e.g. emissions class of vehicles, effective route planning, minimisation waste/packaging and co-operation with the Council in terms of Climate Change Duties)	2
6. Innovation	2
7. Collaborative Working	1
8. Community Engagement/Empowerment	1
9. Cultural enhancements promoting community wellbeing	1

⁴ *Regulated contracts are those with a total value of over £50,000 (goods and services) or with a total value of over £2M in the case of works.

Total	16
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None of the above community benefits are “fulfilled” on the basis that the contracts have yet to be awarded and commence. Commencement/completion has in some cases been adversely impacted by Covid 19. Community benefit requirements and quantities designed in terms of the total number of outcomes to be delivered over the contract term rather than per annum.

V) Unregulated Works Contracts Summary

Total unregulated works contracts forming analysis – **30**

Total unregulated works contracts imposing CB requirements – **14**

CB outcomes imposed in unregulated works contracts – **22 (16 delivered)**

Section 4 – Supported Businesses Summary

Statutory Requirement

Section 18(2) (e) of the Procurement Reform (Scotland) Act 2014 requires annual procurement reports to contain: **“a summary of any steps taken to facilitate the involvement of supported businesses in regulated procurements during the year covered by the report”**.

Related Duties

- Engaging with those affected by our procurements.
- Ensuring regulated procurements contribute to the carrying out of our functions/achieving our purposes.
- Acting in a transparent and proportionate manner.
- Policy on the use of community benefit requirements.
- Compliance with the sustainable procurement duty.

Partnership with Social Bite

In the reporting period, the Council further developed partnership working with [Social Bite](#) (a supported business) in the context of a flexible concession arrangement supplying sandwiches to Council HQ utilising Council facilities. In partnership, the pilot cemented mutual commitment to local and national priorities and demonstrated considerable social return on investment. In addition to significant environmental, ethical and circular economy benefits, the initiative showed the partnership to represent an extremely powerful means of mitigating various forms of poverty and disadvantage at a local level.

One third of Social Bite’s workforce come from a homeless and/or disadvantaged background with lived-in experience and serious obstacles to employment. Local residents furthest from the workplace (disabled/disadvantaged) benefit from rewarding employment and upskilling opportunities. Beneficiaries of these opportunities can move from a position of being in receipt of state benefits or outside the benefits system altogether to a gold standard of “fair work practices”, employment rights, payment of Real Living Wage, security of employment, equality of opportunity and a favourable gender pay gap.

Initiatives of this nature are considered to represent an extremely meaningful way of addressing Scotland’s priorities in terms of the disability employment gap, contributing positively to the Public Sector Equality Duty, Local Outcome Improvement Plan (LOIP) and National Performance Framework.

Steps Taken to Facilitate Supported Businesses

C&PSS has initiated and contributed to several national conversations involving Senscot and Social Firms Scotland regarding supported businesses. Solutions-focused areas for exploration have been put forward by C&PSS in the hope that central government guidance/clarification will follow e.g.:

- The ability of a supported business to compliantly subcontract services/works **not** performed by disabled/disadvantaged persons.
- Treatment of volunteers (as potential employees) for the purposes of applying the 30% “disabled or disadvantaged” workforce threshold.

It is hoped that guidance/clarification in these areas will allow organisations interested in being recognised as supported businesses to progress recognition more quickly and easily. An increase in local organisations acquiring supported business status potentially opens alternative commissioning models for the council and opportunities for local social enterprises and social enterprises looking to locate to the area. In supplier development materials and information cascaded by the Council, it has been emphasised that supported business status offers “dual” contracting status i.e. it does not restrict an organisation from responding to general contract opportunities as well as reserved contracts.

In the reporting period, there has been a growing recognition that supported businesses can secure opportunities in the direct (Tier 1) supply chain and Tier 2 (subcontract) supply chain. Furthermore, it has been recognised that supported businesses/reserved contracts present one of the most significant ways the council can play an active role in positively influencing national aspirations to reduce the disability employment gap.

In the reporting period, it has become increasingly evident that there is scope to introduce proactive, practical measures to ensure that tender documents are capable of reflecting (where proportionate and relevant) meaningful expectations in terms of the engagement of supported businesses in the bidder’s supply chain. This is entirely consistent with the approach to community benefits detailed in section 3. The table of themes detailed in Section 3, includes “Facilitate (Involve)” supported businesses as a standalone community benefit theme.

Although there has been modest spend with supported businesses in the reporting period, it has not ultimately proved possible to formally reserve any contracts at regulated threshold although the informal concession offered to Social Bite proved to be extremely successful.

Effective Partnership Working

In the reporting period, C&PSS has strengthened closer partnerships with local third sector interface organisations, Senscot/P4P, local social enterprises and Equalities Teams to raise awareness of and build capacity within the 3rd sector in terms of the supported business regime.

Future Objectives:

Continue to work with Sencot/P4P, Social Firms Scotland and Social Enterprise Connect Scotland to positively influence policy at a national level i) to make recognition as a supported business (especially at a local level) easier and quicker for organisations and ii) explore the extent of compliant subcontracting by supported businesses;

Continue to engage with the local Social Enterprise Network, co-design a strategy reflective of the National Social Enterprise Strategy. Strategy will include commitments to assist local SEs with qualification and recognition as supported businesses

Section 5 – Future Regulated Procurements Summary

Section 18(2) of the Procurement Reform (Scotland) Act 2014 states it is mandatory that an annual procurement report must include “a summary of the regulated procurements the authority expects to commence in the next two financial years.”

The Council’s Financial Regulations require Services (Heads of Service/Budget Holders/Managers) to produce and maintain an annual work plan. The plan contains details of all goods and services (with a value exceeding £50k) and works (with a value exceeding £250k). One of the purposes of the Work Plan is to assist in the production of a procurement pipeline for tendering opportunities for publication to suppliers.

Current contracts on the Council’s Contracts Register that are due to expire and need to be renewed over the next two years are also identified and added to the forward plan.

The C&PSS have developed an Aberdeen City Council 24-month forward plan (see Appendix 2, the 24-month plan includes details of contract type: renewal, new, etc.).

The annual procurement report owner:

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Appendix 1 – Regulated Procurements - 1 April 2019 to 31 March 2020

PCS Document ID/ Contract ID	Description	Contract Type	Category Type	Total Value	Supplier Name	Award Date	Start Date	End Date
622959	ROOF REPAIRS 2019-2021	Services	C	£ 141,291.60	William Rae (Aberdeen)LTD	31/07/2019	02/09/2019	02/09/2021
622354	Award of Digitisation of Parking	Services	C	£ 160,000.00	Imperial Civil Enforcement Solutions	20/02/2020	01/05/2020	30/04/2022
621175	Supply and Installation of Wayfinders in Aberdeen City	Supplies	C	£ 93,761.05	Trueform	11/02/2020	11/02/2020	11/02/2021
616695	Supply and Installation of an Integrated CCTV Control System for Aberdeen	Services	C	£ 412,000.00	Boston Networks Limited	30/01/2020	01/02/2020	01/02/2025
609488	NESPF Website Development & Hosting	Services	C	£ 56,125.00	Radiator Digital	20/12/2019	07/01/2020	07/01/2023
609282	Design, Development and Deployment of a Transport Journey Planning Tool	Services	C	£ 249,750.00	Ember Technology Ltd	17/12/2019	09/01/2020	09/01/2023
608033	Aberdeen City Supply and Installation of Directional Signs	Services	C	£ 479,000.00	Markon	21/11/2019	21/11/2019	21/05/2021
606995	SCAFFOLDING 2019-2021	Services	C	£ 1,017,251.99	Abscaff Ltd	11/10/2019	02/09/2019	02/09/2021
606815	Structural Engineering Services For Housing And Non-Housing Projects	Services	C	£ 647,401.00	Fairhurst	23/08/2019	01/10/2019	01/10/2022
603695	Criminal Justice Outreach Support Service	Services	C	£ 415,000.00	Aberdeen Cyrenians	24/09/2019	01/10/2019	01/10/2022

PCS Document ID/ Contract ID	Description	Contract Type	Category Type	Total Value	Supplier Name	Award Date	Start Date	End Date
603676	Criminal Justice Employability Service	Services	C	£ 323,715.00	Aberdeen Foyer	24/09/2019	01/10/2019	01/10/2022
602764	External Legal Services Framework	Services	C1	£ 1,000,000.00	DWF LLP (formerly Biggart Baillie), Burness Paull LLP, Harper Macleod LLP, Pinsent Masons LLP, Brodies, Morton Fraser	07/05/2019	07/05/2019	07/05/2021
602386	Outreach Housing Support Services	Services	C	£ 4,500,000.00	Turning Point Scotland	24/09/2019	01/11/2019	01/11/2022
597878	Provision of maintenance services for traffic control systems	Services	C	£ 3,500,000.00	Siemens Mobility Limited	16/08/2019	01/10/2019	01/10/2029
594238	Provision of an Energy from Waste Facility	Services	C1	£ 353 920 000.00	EFW Ness Limited	09/08/2019	09/08/2019	09/08/2042
593938	Fleet Management System for Aberdeen City Council	Services	C	£ 159,212.00	Jaama Ltd	09/08/2019	01/08/2019	01/08/2022
593580	Contract to deliver SPECTRA Festival of Light 2020	Services	C	£ 875,000.00	Curated Place Ltd	22/07/2019	02/09/2019	02/09/2024
590096	Young Carers Support Service	Services	C	£ 526,205.00	Barnardo's Scotland	04/07/2019	01/04/2019	01/06/2023
589546	Award of Treasury Management Consultancy Services	Services	C	£ 51,600.00	Link Treasury Services	01/04/2019	01/04/2019	31/03/2022
611265	Peer Support Service	Services	C	£ 625,000.00	Turning Point Scotland	06/01/2020	06/01/2020	06/05/2020
597228	Aberdeen Hydrogen Supply Hub Business Case	Services	C	£ 79,500.00	Element Energy	09/09/2019	09/09/2019	09/12/2019

Regulated Procurements (call-offs from established frameworks) – 1 April 2019 to 31 March 2020

PCS Document ID/ Contract ID	Description	Contract Type	Category Type	Total Value	Supplier Name	Award Date	Start Date	End Date
621757	Award of Call-off Contract for the Supply of Liquid Fuels	Supplies	CO	£ 6,000,000.00	Certas Energy UK Limited t/a Scottish Fuels	14/10/2019	14/10/2019	14/03/2022
615263	Electoral Management System	Supplies	CO	£ 125,000.00	Democracy Counts Limited	13/02/2020	02/03/2020	02/03/2022
592107	Award of Prepaid Card Services - RM3828 Lot 2	Services	CO	£ 81,450.00	PFS Prepaid Financial Services	15/07/2019	22/07/2019	21/07/2021

Appendix 2 – Future Regulated Procurements 2020-2022

Contract Name	Type of Contract	Estimated Contract Notice Publication Date	Estimated Contract Value	Comments
Nova and 1st Response Service	Renewal	2nd half of 2020	£1,039,415	Contract has an extension available until 30/09/22
Hosted Integrated Document Management Workflow and Back Office Casework Management System for the Administration of Planning and Building Standards Applications and Cases	Renewal	2nd half of 2020	£353,832	
Quest Change Auditor for Active Directory Suite	Renewal	2nd half of 2020	£80,985	
Election Services	Renewal	2nd half of 2020	£300,000	Contract has an extension available until 31/10/23
External Transportation Links to Aberdeen South Harbour – STAG Part 2 Appraisal	Renewal	2nd half of 2020	£173,890	
External Transportation Links to Aberdeen South Harbour Study - STAG Part 2 Appraisal Scotland Excel Framework 0616	Renewal	2nd half of 2020	£173,890	
External Transport Links to Aberdeen South Harbour STAG Part 2 Appraisal	Renewal	2nd half of 2020	£173,890	
Care at home	Renewal	2nd half of 2020	£16,486,000	
Corporate Server Maintenance	Renewal	2nd half of 2020	£134,037	
Call Logging Software	Renewal	2nd half of 2020	£166,742	
Qmatic - Care Contract	Renewal	2nd half of 2020	£57,849	

Contract Name	Type of Contract	Estimated Contract Notice Publication Date	Estimated Contract Value	Comments
Uninterruptible Power Supply (UPS)	Renewal	2nd half of 2020	£75,358	
Digital Radio System	Renewal	2nd half of 2020	£156,375	
CONT495 Unified Support / DSE contract	Renewal	2nd half of 2020	£373,537	
Beers, Wines & Spirits	Renewal	2nd half of 2020	£375,000	Contract has an extension available until 07/01/23
Family Information Service and Early Years Database	Renewal	2nd half of 2020	£122,196	
Active Edition	Renewal	2nd half of 2020	£74,851	
North Regeneration Public Wi-Fi	Renewal	2nd half of 2020	£150,000	
CONT429 Voice Recording System	Renewal	2nd half of 2020	£60,141	
RM Education - Various Services	Renewal	2nd half of 2020	£433,214	
Trend Micro - Smart Protection	Renewal	2nd half of 2020	£99,450	
CareFirst Software Renewal	Renewal	2nd half of 2020	£178,841	
Statseeker - Network Monitoring Software	Renewal	2nd half of 2020	£61,997	
ORBIS NDR	Renewal	2nd half of 2020	£160,272	
GIS Maintenance	Renewal	2nd half of 2020	£316,354	
Event Production Services	Renewal	2nd half of 2020	£550,000	Contract has an extension available until 31/03/22
CORPORATE GAZETTEER AND (GIS) GEOGRAPHICAL INFORMATION SYSTEM	Renewal	2nd half of 2020	£70,033	
Framework Agreement for the provision of contracted school, college and/or social work transport services for children and adults	Renewal	2nd half of 2020	£8,185,457	Contract has an extension available until 31/03/22
Installation of 'basic' insulation measures in dwellings	Renewal	2nd half of 2020	£200,000	Contract has an extension available until 30/06/21

Contract Name	Type of Contract	Estimated Contract Notice Publication Date	Estimated Contract Value	Comments
Support and Advice Service	Renewal	2nd half of 2020	£620,381	
Aberlea House Care Home	Renewal	2nd half of 2020	£1,991,652	
Ashley House Residential Home	Renewal	1st half of 2021	£878,793	
Riverside Nursing Home	Renewal	1st half of 2021	£5,989,643	
Ruthrieston House	Renewal	1st half of 2021	£5,584,592	
Torry Nursing Home	Renewal	1st half of 2021	£14,425,725	
Oracle Unlimited Licence	Renewal	1st half of 2021	£751,232	
CONZ007 Ideagen - Pentana Risk Renewal	Renewal	1st half of 2021	£154,265	
External Legal Services	Renewal	1st half of 2021	£4,000,000	Contract has an extension available until 06/05/23
SMT Services Machinery Trucks	Renewal	1st half of 2021	£89,712	
Door Entry Systems 20/21 (H1391)	Renewal	1st half of 2021		
One Scotland Mapping	Renewal	1st half of 2021	£395,972	
Internet Connectivity - 200 Mb Bandwidth	Renewal	1st half of 2021	£100,000	
Temporary Homeless Accommodation	Renewal	1st half of 2021	£1,650,000	Contract has an extension available until 06/06/22
CONC001 BACAS - Burials and Cremation Administration System	Renewal	1st half of 2021	£50,280	
Payment Kiosk	Renewal	1st half of 2021	£100,608	
Prepaid Accounts and Associated Services	Renewal	1st half of 2021	£81,450	Contract has an extension available until 21/07/23
CONP035 NBS Subscription (Neil Esslemont)	Renewal	1st half of 2021	£102,605	
CONP035 NBS Subscription Renewal (Mike Bone)	Renewal	1st half of 2021	£135,260	
Supporting Care Experienced Young People through Sport	Renewal	1st half of 2021	£120,000	Contract has an extension available until 31/07/23

Contract Name	Type of Contract	Estimated Contract Notice Publication Date	Estimated Contract Value	Comments
Non-Domestic (Business) Rates Revaluation 2017	Renewal	1st half of 2021	£100,000	Contract has an extension available until 23/08/22
PNC8 & Disaster Recovery System	Renewal	1st half of 2021	£366,588	
Stub Block Columns Contract No 2 (H1361)	Renewal	1st half of 2021		
Cash in Transit	Renewal	1st half of 2021	£300,000	Contract has an extension available until 29/09/24
CONT500 Supply of a Bookings System Solution	Renewal	1st half of 2021	£140,700	Contract has an extension available until 30/09/22
Intensive Support Service	Renewal	1st half of 2021	£1,439,700	Contract has an extension available until 30/09/23
Installation of Festive Lighting	Renewal	2nd half of 2021	£100,000	
Citrix Workspace Suite	Renewal	2nd half of 2021	£923,888	
Collection, Storage and Redelivery of household belongings	Renewal	2nd half of 2021	£360,000	Contract has an extension available until 31/12/22
Event Stewarding	Renewal	2nd half of 2021	£800,000	
Provision of Fireworks Display Services	Renewal	2nd half of 2021	£50,000	
Managed Print Service and Bulk Print & Mailing Service	Renewal	2nd half of 2021	£15,000,000	Contract has an extension available until 31/03/24
Treasury Management Services	Renewal	2nd half of 2021	£51,000	
Raeden Court	Renewal	2nd half of 2021	£2,927,160	Contract has an extension available until 31/03/23
Housing Support Service for people fleeing domestic violence	Renewal	September/October 2021	£385,446	
Children's Services - Mental Wellbeing Hubs	New	44470	£4,200,000	